

MINUTES OF THE PUBLIC MEETING OF THE MOHAVE VALLEY IRRIGATION & DRAINAGE DISTRICT

Held October 07, 2025

Public Meeting 4:30PM

Mohave Valley Irrigation & Drainage District
1460 E. Commercial Street, Mohave Valley, AZ 86440

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Mohave Valley Irrigation and Drainage District and to the general public that the Mohave Valley Irrigation and Drainage District will hold a meeting open to the public on Tuesday, October 07, 2025, at 2:00 pm. As indicated on the agenda, pursuant to A.R.S. § 38-431.03(A) Items 2a through 2c, 8E, 8G, 8H, and 8J the Mohave Valley Irrigation & Drainage District may vote to go into an executive session, which will not be open to the public, to discuss certain matters. The board will reconvene in Open Session via Microsoft Teams beginning at 4:30pm.

Microsoft Teams

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Meeting ID: 214 260 503 916 4

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CALL TO ORDER. Chairman, Charles (“Chip”) B. Sherrill, Jr., called the meeting to order at 2:02pm.

1. ROLL CALL.

Present: Charles (“Chip”) B. Sherrill, Jr., Chairman/Director Division III
Kerri Hatz, General Manager

Teams: Vince Vasquez, Director Division II
John Kai, Jr., Director Division I
Perry Muscelli, Treasurer/Director at Large
Michael J. Pearce, District Counsel

Absent: Clay Vanderslice, Director at Large

- 2. Consideration of Action to go into Executive Session of the Board for the following purposes:** Perry Muscelli made a motion to go into Executive Session; Vince Vasquez seconded the motion. All in favor, motion passed. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – Y.

- a. **Pursuant to A.R.S. §38-431.03(A)(3)(4) & (7), discussion and consultation with legal counsel of the District to obtain legal advice on any matter listed on the agenda.
- b. **Discussion with legal counsel of the District regarding Industrial Uses within the District.
- c. **Discussion with legal counsel of the District regarding 4th Priority Water.

[The discussions and minutes of the executive session shall be kept confidential. The executive session of the Board is not open to the public.] Perry Muscelli made a motion to adjourn executive session; Vince Vasquez seconded the motion. All in favor, executive session adjourned at 4:14pm. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – Y.

- 3. RECONVENE IN OPEN SESSION.** Open session was reconvened at 4:33pm.

- 4. PLEDGE OF ALLEGIANCE.** Perry Muscelli led the Pledge of Allegiance.

- 5. WAIVER MOTION.** Motion to waive the reading of full minutes and resolutions presented for approval or adoption. Perry Muscelli made a motion to waive the reading of the full minutes and or resolutions presented for approval or adoption, John Kai, Jr., seconded the motion. All in favor, motion passed. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – Y.

- 6. AGENDA MODIFICATION.** Possible action to withdraw from or move any item on the agenda. No action taken.

7. REPORTS.

Water: Staff summarized the District water use for the date ending August 31, 2025, and current levels of both Lake Powell and Lake Mead.

- a. Staff report on District water use.
- b. Bureau of Reclamation Lower Colorado Water Supply Report.

Finances: Staff reviewed the finances with the Board of Directors.

- c. Profit & Loss Budget vs. Actual year to date July 01, 2025, through August 31, 2025.
- d. Profit & Loss Statement for August 2025.
- e. Balance Sheet as of August 31, 2025.

Other:

- f. MVIDD Staff Report. – General information to update the board members. Staff advised the Board of Directors:
 - *The first payment of 2026 System Conservation was received on September 12, 2025.
 - *The annual Part 417 meeting is scheduled for Wednesday, October 15, 2025, with Reclamation.

8. REGULAR AGENDA

A. Approve September 02, 2025, Regular Session Meeting Minutes. Discussion and possible action to approve the regular meeting minutes. Vince Vasquez made a motion to approve the meeting minutes; Perry Muscelli seconded the motion. All in favor, motion passed. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – Y.

B. Approve September 02, 2025, Executive Session Meeting Minutes. Discussion and possible action to approve the executive meeting minutes. Perry Muscelli made a motion to approve the executive session meeting minutes; Vince Vasquez seconded the motion. All in favor, motion passed. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – Y.

C. Ratify Expenses for September 2025. Discussion and possible action to ratify the expenses for last month. Perry Muscelli made a motion to ratify the September expenses; Vince Vasquez seconded the motion. All in favor, motion passed. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – Y.

D. John & Jennifer Glenn; T18N, 21W, Section 06; APN(s): 225-52-034; Application for AG to Urban Water Transfer of 1.00-acre foot of Water from AG Contract 2024-02 (Colorado River Properties, LLC) in section 27. Discussion and possible action regarding the application. Staff reviewed the AG to Urban Water transfer application with the Board of Directors. Perry Muscelli made a motion to approve the transfer; Vince Vasquez seconded the motion. All in favor, motion passed. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – Y.

E. **Circle K Stores Inc.; T19N, R22W, Section 35; APN(s): 226-07-111; Application for AG to Urban Water Transfer of 4.93-acre feet of Water from AG Contract 2016-03A (Charles B. Sherrill, Jr.) in section 11. Discussion and possible action regarding the application. Staff reviewed the AG to Urban Water transfer application with the Board of Directors. Chip Sherrill abstained from this item. Vince Vasquez made a motion to approve the transfer; John Kai, Jr., seconded the motion. All in favor, motion passed. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – A.

F. Parcel Plat “C”; T18N, R22W, Section 21; APN(s): 225-23-037; Request for a Conditional Final Water Allocation for 5 Single-Family Residential Lots.

Discussion and possible action regarding the request. Staff reviewed the request with the Board of Directors. Perry Muscelli made a motion to approve the Conditional Final Water Allocation; Vince Vasquez seconded the motion. All in favor, motion passed. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – Y.

G. **MVIDD Employee Handbook. Discussion only regarding draft Employee Handbook. Staff advised the Board of Directors on the need for an Employee Handbook and suggested that an additional review of the draft version be done. District Counsel, Mr. Michael Pearce, suggested that a labor attorney review and suggest any changes to the draft version. The Board of Directors directed Mr. Pearce and Staff to proceed with that review.

H. **MVIDD Office Hours. Discussion and possible action regarding changing the office hours. Staff expressed to the Board of Directors the desire to adjust the current work schedule to a four-ten-hour day work week. Monday through Thursday and being closed on Fridays. District Counsel, Mr. Michael Pearce, spoke on the ability of the Board of Directors to change the work schedule as an administrative function of the Board of Directors duly approved. Perry Muscelli made a motion to approve the change, John Kai, Jr., seconded the motion. All in favor, motion passed. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – Y. The hour changes will be made effective immediately.

I. Annual Part 417 Consultation Questionnaire for CY 2026. Discussion and possible action to ratify the questionnaire submitted to reclamation on September 17, 2025. Staff reviewed with the Board of Directors the Annual Part 417 Questionnaire submitted to Reclamation on September 17, 2025. Perry Muscelli made a motion to ratify the Questionnaire; Vince Vasquez seconded the motion. All in favor, motion passed. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – Y.

J. **Resolution 2025-01A Calling for Election; Correction of Election Date for Wednesday, November 12, 2025; Division II Director and Director at Large. Discussion and possible action regarding the amended correction of election date. Staff advised the Board of Directors of the error on Resolution 2025-01 regarding the actual election date. Staff has amended the Resolution and will resend it to the eligible electors. Staff advised that all election procedures have been followed with all the correct dates according to Arizona Revised Statutes. Perry Muscelli made a motion to approve the corrected and amended Resolution; Vince Vasquez seconded the motion. All in favor, motion passed. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – Y.

- 9. CALL THE PUBLIC.** *Those wishing to address the Board at the Call to the Public regarding matters not on the Board agenda can request to do so at this time. Action Taken as a result of public comments will be limited to responding to criticism, referral to staff, or placing a matter on a future Agenda. Comments are restricted to items NOT on the Regular Agenda and must relate to matters*

within the jurisdiction of the Board. Hazel Tippings, representing Bella Vista Homeowners, addressed the Board of Directors regarding a desire for a follow-up meeting for Amenity Users and their respective contracts. Vince Vasquez advised that we could try and do a follow-up meeting sometime in December that currently the District does not have any updates regarding changes to 4th Priority Water Users.

10. ADJOURNMENT. Perry Muscelli made a motion to adjourn the meeting, Vince Vasques seconded the motion. All in favor, motion passed. Meeting adjourned at 5:07pm. Muscelli – Y; Kai – Y; Vasquez – Y; Sherrill – Y.

Agendas are available on our website www.mvidd.net, as well as posted outside the District office bulletin board outside the office door located at 1460 E. Commercial Street, Mohave Valley, AZ 86440. To subscribe to agenda notifications please visit our website.

Pursuant to the Americans with Disabilities Act (ADA), Mohave Valley Irrigation & Drainage District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. For accommodation, please contact the District office at 928-768-3325. Requests should be made 48 hours prior to the meeting to arrange the accommodation.

Items on the Agenda marked with an asterisk (**) will be discussed in the executive session with District counsel in accordance with A.R.S. § 38-431.03(A)(3)(4) & (7).

VOTE KEY: Y = YES; N = NO; A = ABSTAIN